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**Ref: UNISCAPE/EB/DOC.MINUTES.04.05.2012**

Participants:

President, **Carlo Magnani**, IUAV, Italy

Vice-President, **Annalisa Calcagno Maniglio**, University of Genova, Italy

Director, **Bas Pedroli**, University of Wageningen, Netherlands

**Juan Manuel Palerm**, University of Las Palmas de Gran Canaria, Spain

**Yann Nussaume**, University of Paris La Villette, France

**Thomas Panagopolous**, University of Algarve, Portugal

**Veerle Van Eetvelde**, University of Ghent, Belgium

**Tessa Goodman**, UNISCAPE's office manager

Observers:

**Andrea Galli**, Polytechnic University of Marche

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Faro, 4<sup>th</sup> of May

round table Room 2.74.1 of Building 9 (Faculty of Economics)

1. Minutes of Meeting 14 March
2. Adoption of the Agenda
3. Discussion of candidatures for President and Vice-Presidents, and eventually Board members
4. Preview of the General Assembly of 5 May
5. UNISCAPE presence at Villa Medicea di Careggi
6. UNISCAPE activities 2012-2014
7. Staff and budget 2012-2013
8. Relationships with the other networks CIVILSCAPE and RECEP-ENELC
9. Executive Board members' thematic and networking responsibilities
10. Next meetings

The meeting starts at 3 pm.

PEDROLI asks the Executive Board to approve the Minutes of the Executive Board's teleconference Meeting of the 14 March. NUSSAUME asks more information about Erasmus Mundus application. PEDROLI informs that University of Wageningen is considering taking over the organisation next year. The Executive Board approves the AGENDA.

With regard to the current Vice-Presidents, PEDROLI reports that ZOIDO still has the right to represent his university. CALCAGNO MANIGLIO informs that her rector wants her to keep on representing University of Genova within UNISCAPE. MAGNANI states that the dean of each faculty should be entitled to decide if the representative should keep on representing the university. With regard to the next EXECUTIVE Board's meeting PALERM suggest video conference solutions, PEDROLI reports on the Teleconference modality. VAN EETVELDE says that teleconference should last not more than half an hour. There should be more meetings, it is necessary to keep an overview of the conferences that UNISCAPE's members attend. GOODMAN asks the members of the Executive Board to communicate her when they are planning to participate to an important conference in order to create a Calendar for possible Executive Board meetings. PEDROLI informs the Board that in October the Council of Europe is organising a thematic meeting on Public participation for spatial planning with a landscape approach (in and outside protected areas and historical sites) – in Greece October 2012 (ELC and CEMAT). PEDROLI adds that in alternative the next Executive Board could take place in Autumn in Paris.

With reference to the candidatures for President and Vice-Presidents PEDROLI invites the participants to make statements if they are interested in candidate themselves. PEDROLI informs the Board that MAGNANI is currently the only candidate for the presidency and that he has presented a report on UNISCAPE 2008-2012 which has been sent to all members. PEDROLI asks if it necessary to have a secret voting and if MAGNANI should leave the room. PALERM says that there is no need for him to leave the room. With regard to the Vice-Presidents, ZOIDO retires but keeps on representing the university and also the ELC community. CALCAGNO MANIGLIO says that Honorary should be for life, not only for four years. PEDROLI proposes to change the name into Extraordinary not Honorary and all members of the Executive Board agreed. ZOIDO and MANIGLIO therefore will be extraordinary Vice-Presidents until 2016, while ZAGARI and GAMBINO will be extraordinary Executive Board members until 2016.

PEDROLI reports that he has invited two members of the Executive Board to candidate themselves DOBRICIC and VAN EETVELDE. DOBRICIC has accepted but due to personal reasons could not make it to the meeting, therefore tomorrow PEDROLI will present her candidature to the General Assembly. MAGNANI says that it is important that the responsibilities of the Vice-Presidents are clear. MAGNANI adds that there is a problem regarding the representatives in each university because each representative has the duty to develop the debate on the ELC within all disciplines. CALCAGNO agrees that it is important that each representative not only informs their own department but develop a coordination within their university. PEDROLI report to the meeting the example of the University of Bologna, the representative TASSINARI has created an internal e-mail of the university for promoting UNISCAPE and last year invited LORENZONI to present UNISCAPE's activities in their university.

MAGNANI says that the Vice-Presidents should become the referents for certain activities. PALERM thinks it is a good idea to define the duties of the Vice-Presidents and of the President. PEDROLI states that each Executive Board member should have specific responsibilities (see point 9 agenda) regarding the networking activities. It is necessary to have a vision of the future. CALCAGNO MANIGLIO reports to the Board how interesting was the session Landscape as a Project of the 5th WSEAS International Conference on Landscape Architecture “Towards a Different Approach in Teaching Landscape Design. A Cross-educational, Cultural and Disciplinary Strategy” Maria Freire, Isabel Joaquina Ramos. MANIGLIO encourages all members to avoid keeping their own disciplines in specific sectors only. MAGNANI says that small scale UNISCAPE conferences should be promoted within its members.

PALERM adds that something needs to be done about the map of competences and research programmes: a four year program needs to be decided. PEDROLI reports that each Executive Board member should become the contact person for a group of 5 universities, therefore each members needs to make visible networking activities. With regard to point 3 of the Agenda PEDROLI asks VAN EETVELDE if she accepts his proposal and she states that she is willing to present her candidature. NUSSAUME asks what is expected from Vice-presidents. The tasks of the Vice-President are not wider than the ones of the Executive Board Members. VAN EETVELDE replies that it is important to establish why it is important to become a member of UNISCAPE. It is important to have a vision for the future. MANIGLIO highlights the importance of working together in order to involve more Northern, Eastern and Western Europe. VAN EETVELDE stresses how the Conference in Paris May 2013, could be the chance to promote new memberships.

PEDROLI informs the Executive Board that with the Extraordinary members and the new Vice-Presidents, 2 new positions for the Executive Board are now open. The Executive Board agrees that the candidates should be taken from the first two non elected in Ghent (16 October 2011) FARINA and PETRONCELLI. PEDROLI with regard to point 6 of Agenda invites all members to come forward with ideas and proposals. MAGNANI invites all members to become protagonist and not only expect decisions from the Executive Board.

MAGNANI with regard to Staff and budget 2012-2013 informs the Board that it is important that 2012 closes with a positive net income and that 1/3 of the budget should be used for activities while 2/3 for staff and running expenses. GOODMAN informs the Board that UNISCAPE has received 11 2012 membership fees therefore can't afford hiring a second person at the moment. It would be more advisable to keep a budget for paying specific support according to the activities. PEDROLI agrees with GOODMAN and asks the Board if they agree for him to give a present to LORENZONI for her hard and successful work. PALERM with regard to UNISCAPE's balance points out that there are many activities that are related to UNISCAPE that are not well expressed in the annual balance, for example the map of competences. PEDROLI invites PALERM to make a brief report regarding the balance of the map of competences. PEDROLI informs the Board that RECEP-ENELC is facing financial problems, but it is important to keep on supporting the coordination of the three networks (also CIVILSCAPE). PALERM expresses some perplexities about RECEP-ENELC. PEDROLI asks NUSSAUME if in occasion of the Conference in Paris, UNISCAPE could organise its 6<sup>th</sup> General Assembly meeting and also an Executive Board meeting. After a brief discussion the Board agrees on organising the meetings on the second of May 2013 in Paris. PEDROLI thanks PANAGOPOULOS for the hospitality in Algarve in occasion of the interesting WSEAS conference.